Client Contact Information

Taxpayer: First Name & M.I		Last Name
SSN	Occupation	DOB
Spouse: First Name & M.I		Last Name
SSN	Occupation	DOB
Address		
Home Phone		
Cell Phone (T)		Email Address (T)
Cell Phone (S)		Email Address (S)
Dependents (Continue on back page if needed):		
First Name		Last Name
DOB	s	SSN
Relationship (circle or specify): Son Daughter Grandchild Other:		
Circle Type (child living w/ taxpayer, child not living w/ taxpayer, head of household not a dependent)		
First Name		Last Name
DOB	s	SSN
Relationship (circle or specify): Son Daughter Grandchild Other:		
Circle Type (child living w/ taxpayer, child not living w/ taxpayer, head of household not a dependent)		
First Name		Last Name
DOB	s	SSN
Relationship (circle or specify): Son Daughter Grandchild Other:		
Circle Type (child liv	ing w/ taxpayer, child no	t living w/ taxpayer, head of household not a dependent)
First Name		Last Name
DOB	s	SSN
Relationship (circle	or specify): Son Daughte	er Grandchild Other:
Circle Type (child living w/ taxpayer, child not living w/ taxpayer, head of household not a dependent)		

P:\Original Documents\Processing Forms & Intervw chcklst