



Tax Notice & Audit Protection

Your returns may be selected for examination, audit, or a request for additional information by tax authorities. Notices usually result from a mistake by the tax agency, income reported to the tax agency for which the taxpayer didn't receive the appropriate information documents, or incorrect estimated tax payments. In the event of such correspondence, we would be pleased to represent you under the terms of a separate engagement for additional fees unless audit protection is purchased.

For an additional fee of \$150 or 30% of your 2020 tax preparation fee; whichever is greater, we will represent you in all audits and correspondence you receive regarding your 2020 tax year at no additional cost. This protection is only good for the 2020 tax year and only covers your tax return (does NOT also include returns that are filed separately for spouses, children, etc.).

*If you receive an IRS or state letter and it is due to a mistake by our office, we will handle everything at no charge to you.

If you choose to purchase audit protection, it will be added onto your invoice for your 2020 tax returns. Please mark:

- YES, I would like to purchase audit protection and have it added to my 2020 tax return invoice
- NO, I would NOT like to purchase audit protection and understand if I have M&C handle a letter I receive that is not related to M&C error, I will be charged for the time at M&C's standard hourly rate

Client name printed as on return _____

Signature _____

Date _____